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**Report to the Chief Officer (Highways and Transportation)**

**Date: 23 April 2019**

**Subject: Approval to Award the Yorkshire Highway Alliance Supply of Traffic Sign Poles Contract 2019 – 2021 (Extendable to 2023)**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

- 1 This report seeks the approval of the Chief Officer (Highways and Transportation) to Award the Yorkshire Highway Alliance Supply of Traffic Sign Poles 2019 / 2021 contract.
- 2 The Traffic Sign Poles Contract will be used by Highways Service Delivery Teams to procure sign poles and will be available for the Yorkshire Highway Alliance Members to use.
- 3 The previous contract has expired with no ability to extend the contract any further. This new contract will run from the date of award for two years with an option to extend for a further two years.

**Recommendations**

- 4 The Chief Officer (Highway and Transportation) is requested to approve the recommendation to award the Yorkshire Highway Alliance Supply of Traffic Sign Poles Contract 2019 / 2021 for a two year period with an option to extend for a further two years to commence on the date of award. The contract will be awarded to the compliant tenders received from Fabrikat Ltd. Light & Energy Distribution Ltd. Mallatite Ltd. And Signpost Solutions Ltd.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to obtain the Chief Officer (Highways and Transportation) approval to award the Yorkshire Highway Alliance Supply of traffic Sign Poles Contract 2019/ 2021 (extendable until 2023).

## **2. Background information**

- 2.1 The Supply of Traffic Sign Poles Contract is utilised by the Highways Maintenance Section to procure sign poles which it carries out for Highways & Transportation together with other directorates and is available for local authority members of the Yorkshire Highway Alliance.
- 2.2 It has proved over the years to be an efficient and cost effective way of procuring Sign Poles. Works orders are issued on an individual basis from the priced schedule of rates in the framework contract.

## **3 Main issues**

- 3.1 A new contract is required to replace the existing contract which has expired.
- 3.2 The new contract will be awarded to all compliant tenderers as per the instructions to tender. The compliant tenderers were: Fabrikat Ltd. Light & Energy Distribution Ltd. Mallatite Ltd. and Signpost Solutions Ltd.
- 3.3 Traffic Sign Poles Contract is utilised by the Highways Maintenance teams to provide traffic sign poles and is available for the Yorkshire Highway Alliance to utilise.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Consultation has taken place with the Yorkshire Highway Alliance Group and it was agreed that this contract would be the best method of procuring this type of work and will be available to all Yorkshire Highway Alliance.
- 4.1.2 Consultation has taken place with the Finance Section who confirmed that the works would be funded from both the capital and revenue budgets as and when the works are required.
- 4.1.3 The proposed contract will be an efficient method of procuring this type of work.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Due consideration to equality will take place as part of the Corporate Procurement Process and it is currently not applicable for an Equality, Diversity, Cohesion and Integration screening / impact assessment to be undertaken at this time.

### **4.3 Council policies and City Priorities**

- 4.3.1 The proposed tender of this contract will provide an efficient method of procuring traffic sign poles.
- 4.3.2 The recommended approach is consistent with the aims contained within the Council's Spending Money Wisely Policy

### **4.4 Resources and value for money**

- 4.4.1 The tender of this Contract is an efficient use of council resources and is judged to be value for money in comparison to preparing tenders for each individual order.
- 4.4.2 The Contract will be awarded to all suppliers submitting a compliant tender. The suppliers will be offered, subject to satisfactory performance, the opportunity to revise their rates annually.
- 4.4.3 It is estimated that the total value of the 4 year contract will be around £120,000 at approximately £30K per annum.

### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 There are no specific legal implications arising from this report. All activities relating to the proposed extension have been executed strictly in accordance with the Council's Contract Procedures Rules. The anticipated expenditure will be less than £250,000 and therefore is not subject to Call In.

### **4.6 Risk Management**

- 4.6.1 This Contract is necessary to maintain continuity on the ability to procure these materials as the current contract expired on the 22<sup>nd</sup> January 2019.

## **5 Conclusions**

- 5.1 The award of this Contract is an efficient use of council resources and is judged to be value for money in comparison to tendering individual orders across the Yorkshire Highway Alliance.

## **6 Recommendations**

- 6.1 The Chief Officer (Highway and Transportation) is requested to approve the recommendation to award the Yorkshire Highway Alliance Supply of Traffic Sign Poles Contract 2019 / 2021 for a two year period with an option to extend for a further two years to commence on the date of award. The contract will be awarded to the compliant tenders received from Fabrikat Ltd. Light & Energy Distribution Ltd. Mallatite Ltd. And Signpost Solutions Ltd.

## **7. Background documents**

- 7.1 None